

<b><u>MEETING</u></b>
<b>CONSTITUTION AND GENERAL PURPOSES COMMITTEE</b>
<b><u>DATE AND TIME</u></b>
<b>MONDAY 7TH OCTOBER, 2019</b>
<b>AT 7.00 PM</b>
<b><u>VENUE</u></b>
<b>HENDON TOWN HALL, THE BURROUGHS, LONDON NW4 4BQ</b>

Dear Councillors,

Please find enclosed additional papers relating to the following items for the above mentioned meeting which were not available at the time of collation of the agenda.

Item No	Title of Report	Pages
5.	Public Question (if any)	3 - 6

This page is intentionally left blank

## CONSITUTION AND GENERAL PURPOSES COMMITTEE

Monday 7th October 2019

### ITEM 5 – PUBLIC QUESTIONS

#### Note

At the meeting a total of 30 minutes is available for public questions. The questioner may ask one supplementary question at the meeting which will be answered without discussion. The supplementary question must be relevant to the original question put to the Chairman.

Qn No	Agenda Item No	Raised By	Question Raised	Answer
-------	----------------	-----------	-----------------	--------

<p>1.</p>	<p>11 - Creation of new post: Assistant Director - Capital Works</p>	<p>Theresa Musgrove</p>	<p>Why is it that as late as less than a day before the deadline for questions closes there is no publication of the report for this item, even though the exempt item is published? Why is this increasingly the case with politically sensitive reports, and how is this compliant with statutory obligations on publication?</p>	<p>The report has been presented as a late paper because the need for the proposed role to be approved at Committee was only identified on 24 September, meaning by the time the paper was written and cleared, the publication date had already passed. Knowing this would be the case, the Vice-Chairman of the committee was contacted to confirm he would accept a late paper, as opposed to delaying the proposal until the next committee in January 2020.</p> <p>The Council's Access to Information Procedure Rules state: "The Council will make copies of the agenda and reports for meetings open to the public available for inspection on the website and at the designated office at least five clear working days before the meeting. <b><i>If an item is added to the agenda later, the revised agenda will be open to inspection from the time the item was added to the agenda.</i></b>" This report is therefore compliant with the Council's statutory obligations.</p> <p>The Governance Service seek to publish <u>all</u> committee reports within the published agenda 5 clear working days in advance of the meeting. Late reports data is reported to Council Management Team regularly. Officers submitting reports outside of the normal committee reporting timetable are highlighted and directors are requested to take action. Notwithstanding that there are in some cases genuine reasons for urgency.</p>
-----------	--	-------------------------	---	--

Qn No	Agenda Item No	Raised By	Question Raised	Answer
2.	9 - Constitution Review	John Dix	In June 2019 this committee voted to change the public participation rules. This referred to the term “question/comment” throughout the amendment. However, the wording agreed at this committee was changed to exclude the word “comment” in the updated constitution resulting on residents being banned from submitting written comments. I am concerned that the changes to residents forum will also not be followed through, word for word, when the constitution is put to Full Council. What reassurance can you provide that the exact wording agreed by this committee today on residents forums will actually be included in the updated constitution?	<p>The proposals presented in June 2019 set out options for the Committee to consider in relation to public participation. Following the committee’s consideration of the item and preferred approach being articulated (as detailed in the minutes of the meeting), specific constitution amendments were drafted and shared with the Committee Chairman. These were then reported to Full Council for formal approval.</p> <p>The changes relating to residents forums will be reported to Full Council as drafted unless the Committee decide to amend them at the meeting.</p>
3.	9 - Constitution Review	Theresa Musgrove	<p><b>Appendix D, Full Council Procedure Rules</b></p> <p>Annual Council Meeting</p> <p>Does the proposed change here mean that the Deputy Mayor will now be elected, rather than appointed?</p>	Yes

This page is intentionally left blank